



SCV1

APPLICATION FOR 5 YEAR EXAMINATION

Use this form for applications for 5 year examinations and to notify of any change of Owner and/or Managing Agent details for when in an existing 5 year cycle (The extent of examination required on the change of owner/managing agent will be at the discretion of the Certifying Authority)

VESSEL DETAILS			
Vessel Name:			
Motor, RIB or Sail:			
If already coded, what is the Certifying Authority unique number (for transfers and renewals):			
Are you wishing to operate in more than 60 miles from a safe haven (categories 0 and 1):		<input type="checkbox"/>	
Is the vessel used for carrying 16 or more persons, or over 1000kg cargo, or towing, or lifting:		<input type="checkbox"/>	
Builder:		Year Built:	
Model or Design Class:			
Overall Length (in metres):		If over 24m, what is the Load Line Length (in metres):	
Intended Use of Vessel: (please tick <u>one</u> box)	Domestic voyages only from UK ports		International Voyages
	<input type="checkbox"/>	With paid crew OR Operating outside the UK	Bareboat for sport & pleasure
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Name of your chosen YDSA Nominated Surveyor:			
If you do not yet have one, please go to http://www.ydsa.co.uk/nomsurv.asp and click "Find a Surveyor"			

OWNERSHIP DETAILS			
First Name(s):		Last Name:	
Company Name:			
Address:			
City/Town:			
Postal Code:		Country:	
Telephone:		E-mail:	

MANAGING AGENT (if applicable)			
First Name(s):		Last Name:	
Company Name:			
Address:			
City/Town:			
Postal Code:		Country:	
Telephone:		E-mail:	

If a Managing Agent exists, it is assumed that all correspondence (including the issue of **certificates** and **invoices**) will be sent to the Managing Agent, and the Managing Agent will be the signatory on the SCV2A (also known as the **Responsible Person**).
If you would like a different arrangement, please contact us to discuss your preferences.

DECLARATIONS BY OWNER/MANAGING AGENT

I, the Owner/Managing Agent of the vessel described above apply to have the vessel examined and accepted under the Code of Practice for Small Commercial vessels and agree to pay all charges in respect of the Certification of the vessel to the YDSA Certifying Authority and for the survey of the vessel.

Signature of Owner/Managing Agent: Date: 20
Day Month Year

YDSA Certifying Authority scale of administration fees

Application fee for the issue of a compliance certificate (1st year)	Fee Included
Vessels under 15m in length and not in the below criteria	
Vessels between 15m and 19m in length	
Vessels under 19m in length operating in Categories 0 and 1	
Vessels under 19m carrying 16 or more persons, over 1000 Kg cargo, or engaged in lifting, towing or Pilot Boat operations	
All vessels 19m in length and over	

Annual Renewal fee for the issue of a compliance certificate (years 2 to 5)	Fee Included
Annual renewal fee for vessels under 15 metres not requiring annual examination by the Certifying Authority	£75.00
Annual renewal fee for vessels between 15m and 19m in length not requiring annual examination by the Certifying Authority	£160.00
Vessels under 19m in length requiring an annual examination by the Certifying Authority	
All vessels 19m in length and over	£175.00

MLC Compliance Fees	Fee Included
MLC (Maritime Labour Convention 2006) Compliance	

Vessel Stability	Fee Included
VAT is payable and <u>must</u> be added to the items below (currently 20%) unless stated otherwise	
Issue of Stability Category (vessels not requiring stability books) (No VAT on this item)	
Intact Stability (checking stability books) (Deposit required) (excl. VAT)	
Damaged Stability (checking stability books) (Deposit required) (excl. VAT)	
Sailing Multihulls (checking stability books) (excl. VAT)	

If further correspondence is required, further fees may be charged

Compliance Examination - Surveyor's Fees
The fees for the Compliance Examination are negotiated with and paid directly to the Surveyor. The quoted fee will be on the basis that the vessel is presented for examination complying fully with the Code requirements. An additional charge may be made for a return visit or providing assistance with stability information.

Administration Fees	Fee Included
YDSA Administration fee (e.g. issue of duplicate certificates, 3 month extension)	
Currency conversion and bank fees (if paying from outside the UK)	
Retrieval of files from archive (typically vessels that have not been coded for 2+ years)	

Payment Details	
If you have completed this part of the form as a PDF file, the total on the right will be populated for you based on your ticks above. If not, please indicate the total fee paid.	Total fee included (incl. VAT)
<p>Cheque – Please make payable to ‘YBDSA’ and put the name of the vessel on the back of the cheque. Send payment to: YBDSA, The Glass Works, Penns Road, Petersfield, Hants, GU32 2EW</p> <p>Electronically (e.g. Internet banking) – Please use the name of the vessel as your reference so we can apply your payment to the correct vessel straight away. Failure to do so may delay your application. If you are paying from outside of the UK, you must also add the above ‘Currency conversion and bank fees’ charge.</p> <p>Account name: YBD&SA Holdings Ltd IBAN no: GB26LOYD30939400458802</p> <p>Account no: 00458802 SWIFT no: LOYDGB21218</p> <p>Sort Code: 30-93-94</p> <p>Bank address: Lloyds TSB, 12 High Street, Haslemere, Surrey, GU27 2JG</p>	